

Area	To assist with	Recommendation
Access Control	Mobility Impairment	Position the access control system proximity reader to be at least 400 mm from the nearest return wall at a height suitable for wheelchair users.
Door Frames	Visual Impairment	Door frames to be painted in a contrasting colour to the wall and/or door to allow easy identification for those with visual impairments.
Door Width	Mobility Impairment	Doors to be wide enough to provide easy access to wheelchair users.
Horizontal circulation	Visual Impairment	Lighting should be even and consistent along all circulation spaces. For some people, pools of light and dark can create an illusion of a change in level or obstacles to be avoided.
Horizontal circulation	Visual Impairment	Avoid polished floor surfaces that have a reflective finish. For some people this can give the illusion that the floor is slippery and wet, causing them to avoid it or alter their gait when walking. The glare from a shiny floor surface can also negatively impact a person's vision. For these reasons floor and wall surfaces should be of a nonreflective finish.
Kitchen/Coffee Station	Visual Impairment	Provide tonal contrast between worktop and splashback.
Kitchen/Coffee Station	Mobility Impairment	Kitchen and Coffee Station worktops and equipment to be fully accessible to wheelchair users.
Meeting Rooms	Hearing Impairment	Provide meeting rooms with portable induction loops and provided a hardwired induction loop for Meeting Rooms 1/2 for when the folding wall is removed. There should also be signage advising of the induction loops.
Reception	Visual Impairment	Provide manifestation of 2 tonally contrasting colours to the glass entrance doors.
Reception	Hearing Impairment	Provide an induction loop along with signage and regular testing.
Reception	Mobility Impairment	Reception doors to be able to be automatically opened with a remote control held at the reception desk.